



Quantitative Program Evaluation Intern

About the Organization

RFA seeks to use research as the basis for the improvement of educational opportunities and outcomes for traditionally underserved and marginalized students. We conduct culturally-responsive and equity focused research and evaluation studies to inform policymakers, practitioners, philanthropy, and the public at local, state, and national levels. We provide our partners with empirical evidence and recommendations they can trust, to guide decisions about programs, policies, and practices. We are passionate about the importance of high-quality education for strengthening students, families, and their communities and the need to advance racial and social justice in the systems that undermine equitable access and success. We believe that all students, families, and communities deserve the resources and supports needed to develop their potential and thrive.

Internship Location

RFA is currently providing challenging, high-quality, and meaningful internship experiences for students through a virtual engagement. To be considered for a remote internship, candidates must reside or have an address in the following states: Colorado, Georgia, North Carolina, New Jersey, New York, Pennsylvania, and Tennessee. RFA cannot offer internships to candidates outside of these states.

Position Description

The intern in this position will support two projects over the course of the spring semester:

- For the first half of the semester, the intern will support RFA's evaluations of afterschool programs funded through the federal 21st Century Community Learning Centers grant. As the local evaluator for approximately twenty Community Learning Centers, RFA produces mixed-methods reports that examine the implementation of the 21st Century afterschool and summer programs and outcomes related to student attendance, academic achievement, and behavior. In addition to quantitative evaluation report requirements, RFA conducts observations, interviews, and focus groups to develop snapshots of program quality for formative purposes.
- For the second half of the semester, the intern will support RFA's evaluation of a suite of social-emotional and prevention programs across more than ten Montgomery County school districts (also referred to as "MontCo SEL"). As the evaluator, RFA collects program outcome data through surveys about different programming components across all participating districts, reports program outcomes at school-, district-, and county-level, and collaborates with evaluation partners and stakeholders to achieve the evaluation goals.

RFA is currently seeking an intern to join our 21C and MontCo SEL evaluation team. The intern hired for this position will primarily work on cleaning and analyzing program participation, survey, and educational data. Duties include data cleaning, merging, and analysis using the statistical software, Stata. Training in Stata is provided.

Required Skill Sets and Experience

- Experience or coursework related to quantitative research
- Experience with statistical software (e.g. Stata, SAS, R, etc.)
- Organized, detail-oriented, and strong communication skills
- Comfortable working quickly and efficiently to meet deadlines and possesses the ability to work on multiple projects at once
- Enthusiastic about working collaboratively with staff at all levels of project teams
- Highly skilled in the use of software/programs across multiple platforms, including Microsoft Office

Time Commitment

15-20 hours per week

Tech Requirements

To be hired for RFA's remote internship opportunities, you must have access to a personal computer with an up-to-date Mac or Windows operating system, up-to-date antivirus software, a functional webcam and microphone, and a stable internet connection at your residence. If hired, RFA will require a technology check of your remote system to ensure your working environment is compatible with ours.

Other Information

- Spring internships run from early January through mid-May.
- Beginning and end dates are based on the needs of the project and the availability of the intern. For this position, interns not receiving work-study will be paid \$15.00 per hour. Only complete applications including Resume & Cover letter will be taken into consideration for the internship hiring.
- Applications will be considered on a rolling basis until this position has been filled.
- Candidates must be authorized to work in the United States.