



Early Education Randomized Experiment Quantitative Intern

About the Organization

Research for Action (RFA) seeks to use research as the basis for the improvement of educational opportunities and outcomes for traditionally underserved students. We conduct culturally-responsive and equity focused research and evaluation studies to inform policymakers, practitioners, philanthropy, and the public at local, state, and national levels.

Internship Location

RFA's main office, located at 100 S. Broad St., Suite 700, Philadelphia, PA 19110, is currently closed due to the COVID19 pandemic. Despite this recent event, RFA is providing a challenging, high-quality, and meaningful remote internship experiences for our students.

To be considered for remote internships at RFA, interns must meet the tech requirements described in the Tech Requirements section below throughout the entire duration of the internship.

Project Description

The quantitative intern will contribute to a federal randomized controlled trial (RCT) through quantitative data collection, cleaning, analysis, and the writing of internal analytic memos. This position is an opportunity to gain content knowledge and practical quantitative analytic skills applied to timely, action-oriented education research. The intern's work on the study will contribute to building a stronger evidence base for best practices in Pre-K instruction. The experience will be a chance to learn firsthand about randomized experiments, study implementation, and early education research. The intern will collaborate on a team of experienced quantitative education researchers

Intern Role

Tasks will include research tool development and project administration. The intern will collaborate with quantitative researchers to organize and track teacher communications, parental consent forms, and student assessments. The intern will also author memos that record issues, challenges, and barriers to the data collection processes. The intern may also assist with data analysis and correcting data errors.

Intern Tasks

- Assisting with Project Administration – 35%
- Drafting Analytic Memos – 10%
- Cleaning Data – 20%
- Database Management – 35%

Required Skill Sets and Experience

- Strong interpersonal and written communication skills
- Attention to detail
- Experience with (or a strong interest in) working with quantitative data

Preferred Skill Sets and Experience

- Proficiency in statistical software such as Stata, R, SAS, or SPSS
- Some database management and/or data analysis experience

Time Commitment

15-20h per week

Tech Requirements

If working remotely, we require that you have access to a personal computer with an up-to-date Mac or Windows operating system, up-to-date antivirus software, a functional webcam and microphone, and a stable internet connection at your residence. If hired, RFA will require a technology check of your remote system to ensure your working environment is compatible with ours.

Application

Review of applications will begin immediately and will continue until the position is filled, with an anticipated start date 01/10/2022.

Please use this link to apply: <https://app.smartsheet.com/b/form/b5f534e141964e94ae2af8f4632edff3>

Other Information

- Spring internships run from January through May.
- Target Start Date: **01/10/2022**; Target End Date: **05/27/2022**. The exact dates are based on the needs of the project and the availability of the intern. For this position, interns not receiving work-study will be paid \$8.00/hr.
- Only complete applications including Resume & Cover letter will be taken into consideration for the internship hiring.
- Applications will be considered on a rolling basis until all positions have been filled.
- At the time of application, must be actively enrolled in an accredited college or university, as a sophomore, junior, senior, or graduate student in good standing. Students might be eligible for continuation of their internship after graduation.
- Research for Action qualifies for work-study and PHEAA. Interns may also be eligible for course credit.
- Interns **might** participate in fieldwork to collect data for the project. Interns will need the following clearances, **if** asked to participate in data collection: Child Abuse, State Criminal Record, FBI/Fingerprints, in order to conduct fieldwork. It is desirable for applicants to already have clearances, but RFA will reimburse for and assist interns in getting clearances if necessary.

- If hired, a Form I-9, Employment Eligibility Verification, must be completed at the start of employment (reference page 3 of the I-9 Form for acceptable forms of ID).
(https://www.uscis.gov/system/files_force/files/form/i-9-paper-version.pdf)

Research for Action is an Equal Employment Opportunity Employer that is committed to building a culturally diverse staff. We strongly encourage applications from candidates of all backgrounds.