



## Research Associate and Project Coordinator

### Description of Role and Responsibilities

Research for Action (RFA) is seeking an experienced researcher with particular expertise in project management to support a large scale, national research project.

### Essential Functions/Responsibilities

- Design and direct complex multi-method policy research and evaluation projects in urban educational settings that involve a multi-disciplinary staff and require data collection, analysis and reporting
  - Work with local, state and national audiences including foundations, districts, education reform support organizations and other decision-makers to develop relevant evaluation and policy studies
  - Author major reports, journal articles, and papers for professional conferences.
- Take a leadership role within RFA including:
  - Creating project teams from inside and outside the organization
  - Working with quantitative researchers to integrate findings
  - Ensuring quality control of research design, analysis and reporting across the organization
  - Working closely with organization leadership to develop long-term organizational priorities and vision
  - Serving as an intellectual partner in shaping new areas of inquiry.

### Job Qualifications

- Research interest in at least one of RFA's core areas:
  - Civic Engagement
  - College Access and Success
  - Youth Development
  - Building Literacies in and out of School
  - Strategies for Improving Schools
  - Teaching Quality and Capacity
  - Policy Contexts for School Reform
- Ph.D. or Ed.D. in relevant field such as education, sociology, psychology preferred; Master's degree required.
- Experience coordinating or managing large scale, multisite projects.
- Five to ten years of experience conducting qualitative or multi-method applied research in education
- Experience working on research projects that include integration of qualitative and quantitative research methods .

- Experience working with school districts to secure district approval and datasets highly desirable.
- Good written and oral communication skills.

Compensation: Competitive salary and excellent benefits. RFA is an equal opportunity employer. Please send resume, cover letter, and writing sample to [info@researchforaction.org](mailto:info@researchforaction.org).

## About RFA

RFA is a Philadelphia-based non-profit organization engaged in educational research and reform. RFA's research projects include fee-for-service evaluation studies, policy studies funded by grants, and participatory research with youth.

RFA is nationally recognized as an organization that exemplifies the value of locally-focused applied research in addressing educational issues. We conduct policy studies on such important issues as teacher quality, school governance models, high school reform, literacy and civic engagement. Evaluation studies, with a particular expertise in qualitative and formative evaluation of educational programs and organizations, are a core competency of the organization.